

NORTHWEST COMMUNITY MENTAL HEALTH AFFILIATION PIHP POLICY MANUAL

Chapter:	III	Network Management
Section:	A	General Operations
Subject:	14	Delegation

Page 1 of 2

A. POLICY

1. PURPOSE:

To maintain a written agreement that specifies activities to be delegated and a process for regular monitoring of delegated activities by the PIHP.

2. POLICY STATEMENT:

The PIHP may, after due diligence is applied; delegate some activities to a contracted provider. The contract between that provider and the PIHP will indicate which activities are delegated, the requirements of performance related to the delegated activity, the method of monitoring, and corrective action that may be applied if needed. The PIHP retains ultimate responsibility and authority for the delegated function and has provision for revocation of delegated functions if a contracted provider fails to meet requirements for that delegated function.

3. APPLICABILITY:

Applies to all Network staff and contracted providers, including CMHSP Affiliates.

4. DEFINITIONS:

5. REFERENCE AND LEGAL AUTHORITY:

Medicaid Managed Specialty Supports and Services Contract, including all attachments.
CARF Network Administration Standards.
BBA 438.230 (b)

6. SEE ALSO:

Policy # III A 07 Due Diligence
Policy # III C 02 Provider Dispute Resolution
Policy # III A 13 Pre-Delegation Assessment
Policy # III C 05 Provider Monitoring

7. SUPERSEDES

POLICY #	DATE
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8. APPROVED BY: DATE:

CEO/CMCO	December 11, 2006
Managed Care Advisory Committee	January 9, 2007
NLCMH Board of Directors	January 18, 2007

9. REVIEW HISTORY: DATE:

NORTHWEST COMMUNITY MENTAL HEALTH AFFILIATION PIHP POLICY MANUAL

Policy III-A-14
Page 2 of 2

Network Management Team

July 31, 2007

10. EFFECTIVE DATE:

January 18, 2007

B. PROCEDURES

1. The contract with the provider will specify activities that have been delegated to that provider and will reference:
 - the performance requirements for that activity
 - reporting requirements for the activity
 - the process for monitoring of that activity by the PIHP
 - and corrective action that may be taken if needed.
2. The agreement with the provider will have a provision for revoking delegated activities and/or imposing other sanctions if performance of the delegated activity does not meet requirements and standards per the PIHP ongoing review.
3. The PIHP will notify the provider in writing of any sanctions related to delegation up to revocation. The provider is welcomed to discuss the decision and may appeal based on the Provider Dispute resolution policy.

Approved By:

Date:

CEO/CMCO

December 11, 2006

Managed Care Advisory Committee

January 9, 2007

NLCMH Board of Directors

January 18, 2007

Reviewed By:

Date:

Network Management Team

July 31, 2007