
Title	Northern Lakes CMH Policies
Part 105	Recipient Rights Protection System
Subpart A	Recipient Rights Protection System
Policy No.	105.108
Subject	Coordination of Rights Protection

Applicability

Policy applies to all NLCMH activities, operations and sites and to all Workforce Members except members of the governing body. Policy also applies to any Network Provider and its employees, volunteers, or agents that has elected to adopt and adhere to NLCMH policies and procedures pertaining to Recipient Rights under the terms of its Participating Provider Agreement.

Policy

The Recipient Rights Officer and Contract Management Workforce Members will coordinate for the protection of Recipient Rights for all contracted services in accordance with the Michigan Mental Health Code (PA 258 of 1974, MCL 330.1755) and the Michigan Department of Community Health Coordination of Rights Protection For Recipients of Contracted Mental Health Services Practice Guideline.

STANDARDS:

1. The Recipient Rights Officer will be consulted prior to establishing a contract with any new provider to determine if there are any known rights concerns for this provider.
2. The Contract Manager and the Recipient Rights Officer will be notified in advance of the initiation of services to a recipient at a provider site not yet under contract.
3. Contract Management staff shall notify in advance the Recipient Rights Officer upon the following:
 - a. A contractual relationship with any new provider; and
 - b. The provision of services at a new service site operated by an existing provider; and
 - c. The termination of services at an existing provider site; and
 - d. The termination of a contract with a provider.

4. A listing enumerating all current service provider contracts will be provided to the Recipient Rights Officer as necessary to support rights functions. Information will be provided in a timely manner and include current information including:
 - a. The date the contract was initiated and the contract identification number.
 - b. The name, address, phone number, and fax of the chief administrator of the contracted provider.
 - c. A listing of each service site operated by the provider including the type of mental health service provided, the population(s) served, the name, address, county, and phone number of the site and the site manager or other contact person.
5. Boilerplate contract language pertaining to recipient rights will be submitted to the Recipient Rights Officer for review and approval. Disputes shall be brought to the attention of the Chief Executive Officer.
6. Each contract shall include, at a minimum, provisions for assuring compliance with all core rights protection system requirements (see Exhibits 1, 2, 3, and 4). Additionally, in the event that the provider is allowed by contract to establish its own rights system, the contract shall include that the provider's Recipient Rights Officer, Advisor, and alternate attend DCH required trainings (Basic Skills I and II and Developing Effective Rights training) within 30 days of hire (MDCH/CMHSP Managed Mental Health Supports and Services Contract).

Procedures

None.

Adoption Date: May 23, 2006

Review Dates: June 8, 2009

Revision Dates: